

Sponsorship Application

This printable version is made available to assist you with your request. Please submit actual application on-line through the 'Apply Now' portal.

Full legal name of organization

Tax exempt status

Please attach a copy of your Tax Determination letter

Summarize the organization's mission

(Previously funded organizations may skip this question)

Date of application

Address

City

State

Zip

Telephone number

Fax number

Web site address

Executive Director

First name

Last name

Event Contact

First name

Last name

Title

E-mail

Office Phone

Event Phone Number - Please provide a contact number for the day of the event.

NARRATIVE - REQUEST

Event Title

Event Date

What Type of event (gala, golf, conference etc...)?

Who benefits from this fundraiser?

What is the amount requested?

Please list the \$\$ range ONLY. Upload all sponsorship levels and benefits.

What is the time of the event (i.e. 5:30 p.m. - 10:00 p.m.)?

What is the address of the event location?

Street Address, City, State, Zip

What is the Event Dress Code (casual, business attire, black tie)?

What if any parking is provided or available for the event?

If sponsorship is not event related please indicate with N/A. For events: If parking is not provided please indicate what paid parking is in the vicinity of the venue.

How did you learn about the CareFirst Commitment giving program?

Advertising Specifications (if applicable)

If the sponsorship/membership includes the placement of an advertisement, please provide the advertising specifications (format, size, color/black & white) and due date.

Geographic Area Served

The box below will calculate all of the percent numbers entered above. The number in this box should total to 1.0 (equals 100%) once you click on the update icon at the bottom of the page. Your percentage MUST equal 1 before you can submit your application for

review.

Allegany County

Anne Arundel County

Baltimore County

Baltimore City

Calvert County

Caroline County

Carroll County

Cecil County

Charles County

Dorchester County

Frederick County

Garrett County

Harford County

Howard County

Kent County

Montgomery County

Prince George's County

Queen Anne's County

Saint Mary's County

Somerset County

Talbot County

Washington County

Wicomico County

Worcester County

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

Ward 6

Ward 7

Ward 8

Arlington County

City of Alexandria

Fairfax County

Loudoun County

Prince William County

Stafford County

Note: Please include the attachments listed below. Should this online sponsorship application be considered, a member of the CareFirst Commitment team may contact you for additional information as necessary. Please allow 4-6 weeks for processing.

ATTACHMENTS

To complete your application for sponsorship we ask that you attach the following information:

1. Tax Identification Verification – IRS Determination or 990 will suffice.
2. Sponsorship Levels – Please include the event invitation which lists sponsorship levels or attach a letter which describes the funding opportunities.
3. Additional Information – Please use this upload function if you wish to include additional information that does not fall into the previous categories.

Upload

The maximum size for all attachments combined is 100 MB. Please note that files with certain extensions (such as .exe, .com, .vbs, .bat) cannot be uploaded.